



Tzu Chi University

INCOMING EXCHANGE STUDENTS FACT SHEET

Fall Semester 2022

University	Tzu Chi University (TCU) Main Campus- 701 Zhongyang Rd., Sec. 3, Hualien 97004, Taiwan. Jieren Campus- 67 Jieren St., Hualien 97074, Taiwan.	
Country	Taiwan (Republic of China, R.O.C.)	
City	Hualien	
Webpage(TCU)	https://www.tcu.edu.tw/	
Webpage(OIA)	http://www.oia.tcu.edu.tw/	
Office of International Affairs Contact	Hsinyi (Cindy) Hsiao (Assoc. Professor) Dean of International Affairs. hsinyihs87@gms.tcu.edu.tw Tel: +886-3-8565-301 ext. 1023	
	International Partnerships Manager	Chien-Yi, Chen (Ms.) Email: chieni@gms.tcu.edu.tw Tel: +886-3-8565-301 ext. 1014
	Student Exchange Manager (Inbound/Outbound)	
Academic Year /Semesters Dates	Fall Semester: Mid-September to mid-January Spring Semester: Mid-February to the end of June	
Length of The Exchange Period	One academic year or one semester There are two semesters in every academic year, the fall semester and the spring semester, in which students can apply for exchange at TCU.	
Online Exchange Students Application Period	Fall Semester: April 6 th -May 20 th Spring Semester: October 1 st -November 11 th	
2022-2023 Academic Calendar	TBA, please refer to 2021-2022 TCU Academic Calendar for now.	
Language for Instruction	Chinese / English	
Credit hours per Semester (ECTS Credits)	1 credit = 1 hour per week over 18 weeks, 1 credit = 18 hours Approximately 2 ECTS credits = 1 credit	
Courses of Study (Webpage)	2022 Fall courses will be available in the in late August to mid-September 2022. Please refer to previous courses for you reference: https://edurp.tcu.edu.tw/scaswebadmin/annoclaslist.aspx	
Courses Taught in English	http://academic.tcu.edu.tw/?page_id=312	
Note: You could choose the courses online before arrive. Visiting and exchange students attending TCU from one full semester up must complete at least one course or two credits from their corresponding host department, institute or program. In case the host department, institute or program has another regulation, regulation of department, institute or program shall prevail.		
Application Procedure and Documents	《Step1.Eligibility》 Home Institution	



	<p>Exchanges to TCU are only possible if your school has an exchange program to TCU and if you have been selected by your university. Please check with your school to see if they offer exchanges to TCU and what procedures you need to complete to be selected.</p> <p>Application Deadline</p> <p>Once your home institution has selected you for an exchange, you must apply to TCU's exchange program. Please complete the application steps stated as follows and return it to your exchange advisor at your home institution. Once your application has been processed you will receive an acceptance packet in the mail. Please be aware of the TCU application deadlines for when you wish to begin your exchange at TCU.</p> <hr/> <p>《Step2. Online Application》</p> <p>1: Contact the exchange advisor at your university. 2: You will receive the exchange nomination notice email from the TCU after your advisor nominates. 3: Application documents required: Please upload the following documents by deadline.</p> <ul style="list-style-type: none"> ➤ Online application for Fall 2022 Exchange Program: http://hk.mikecrm.com/R84pXGa - An official English or Chinese transcript from home university (all prior to the exchange); - A photocopy of passport information page (JPG); - Autobiography-at least 500 words (PDF); - A study plan & Statement of purpose-at least 500 words (PDF); - Certification of nomination from the home university(PDF); and - A passport-size colored photo for registration procedure(JPG). ➤ Chinese Proficiency Evaluation (Only for students who had studied Chinese before): http://hk.mikecrm.com/rNeBy6L
What International Students Need To Know	http://tcueng.tcu.edu.tw/campus-life/
Tuition Fees (if applicable)	http://tcueng.tcu.edu.tw/tuition-fees-meal-costs-accommodation-fees/ Base on the agreement between your university and TCU, your tuition might be waived.
Costs of Living	For reference only. http://tcueng.tcu.edu.tw/tuition-fees-meal-costs-accommodation-fees/
Insurance	International students are required to purchase insurance in their own country during the stay in Taiwan. Accident insurance is MANDATORY for all incoming exchange students. Students are requested to join the accident insurance plan as recommended by TCU. Students will be asked to purchase the insurance plan in the first week. Buy Insurance from TCU: http://tcueng.tcu.edu.tw/buy-insurance/ -Accident and Health Insurance: International students are required to submit proof of at least six month's insurance coverage before enrollment. The insurance policy, if issued



	<p>overseas, needs to be authenticated by Taiwan Representative Offices overseas. For your convenience, TCU will assist you in acquiring health insurance coverage in Taiwan, which costs NT\$3,000 for a period of six months before you can join the National Health Insurance.</p> <p>-Student Group Insurance: The policy covers medical treatment, surgery and hospitalization caused by accidents only. The premium per semester is NT\$332.</p>
On-Campus Dormitory	<p>USD 275/NT 8,200 (Per semester/student)</p> <p>All international students will be provided with on-campus dormitory-style housing which costs about \$USD 275/ NT 8,200 per semester per student. Each room accommodates four students, However, based on the agreement between your university and TCU, your on-campus housing expense might be waived. Please consult with your exchange advisor.</p>
Arrival date	<p>All exchange students are required to arrive TCU at least 3 days before the semester starts.</p> <p>Please arrive at Taoyuan International airport around noon time since it costs more than 5 hours to arrive our campus. Please keep your cell phone available and arrive at our campus on the recommended date to match the opening of the accommodation.</p> <p>NOTE: Please let us know if students are not arriving at the suggested arrival date/time.</p>
Airport Pick-Up	<p>If needed, we can arrange airport pick-up for students.</p> <p>Note: Due to the Covid-19 policy, we are not allowed to arrange airport pickup. Please make the necessary arrangements for transportation from the arrival airport to the quarantine accommodation by yourself.</p>
Cell Phone	<p>You can buy a Taiwan cell phone SIM card at the airport and remember to inform the Office of International Affairs of your phone number and contact information.</p>

Before You Begin Your Exchange

《1.Resident visa application》

If you are accepted by TCU's Exchange Program, your International affair office will receive acceptance email and you need to apply for a **resident visa** in your home country, **NOT visitor visa**. Other procedures such as registering for classes can be done after you arrive on campus.

Note: There is no "Student Visa" in Taiwan. Instead, Taiwan offers 2 types of Visa for foreign students:

1. Visitor Visa, 2. Resident Visa. If you are going to stay less than 6 months, you should apply for the visitor visa. If your program is longer than 6 months, you will need to apply for the resident visa.

Entry Visa and Alien Residence Certificate (ARC):

<http://tcueng.tcu.edu.tw/entry-visa-and-alien-residence-certificate-arc/>

Students are responsible for applying for the proper visa before entering Taiwan. For visa information please contact the nearby Taiwan diplomatic mission.

<https://www.mofa.gov.tw/OverseasOffice.aspx?n=168&sms=87>

Note: According to the current border control regulations, visa application for exchange/visiting students are suspended.

For visa information, please refer to the latest announcements from Taiwan government and the emails from TCU.



《2. Email TCU your travel Information & Insurance Certificate》

Please provide your flight information and upload your insurance certificate copy **before August 26, 2022.**

E-mail to : chieni@gms.tcu.edu.tw, Ms. Chen

《3.Finish Medical Examination》

-Stay less than 180 days: [Health Certificate for Short-Term Students](#) please **finish all the required items in your country**, which includes “Positive Measles and Rubella Antibody Titers or Measles and Rubella Immunization” and “Chest X-Ray for Tuberculosis”.

-Stay more than 180 days: [Health Certificate for Residence Application](#)

After You Enter TCU

《1. Pay Off Your Dormitory Fee – NT 8,200 Semester/Student》

-Pay by cash

《2. Pay Off Your Insurance Fee – NT 3,332 Semester/Student》

-Pay by cash

《3. Submit Your Medical Examination Report》

-Stay less than 180 days: [Health Certificate for Short-Term Students](#)

-Stay more than 180 days: [Health Certificate for Residence Application](#)

Please prepare the originals and the soft copies of immunization certificates and the chest X-ray report, submit to the OIA when you arrive.

《4. Submit A copy of your VISA and Passport》

※Coronavirus (COVID-19) information for international students

Things You Need to Know To Cope With COVID-19:

<http://tcueng.tcu.edu.tw/things-you-need-to-know-to-cope-with-covid-19/>

During the pandemic period, after March 7, 2022, the Taiwanese government has stipulated all immigrants will be confined to a 10 days quarantine and self-health management for 7 days, students need to pay the quarantine hotel which costs around US\$800(quarantine costs might be different, depending on each hotel's policy) of this.

The infection control measures would continue to be strictly implemented at national borders. We comply with Taiwan government's epidemic prevention policy; however, Tzu Chi University reserves the right to the final decision on the cancellation of Fall 2022 exchange. All application and administrative procedure will proceed as usual before any further adjustment is made. We will keep you informed on any new development **before July 31.**

All the applications also depend on the government policy, if there are any updates.

Please refer to the link: Ministry of Health and Welfare- <https://www.cdc.gov.tw/En>

Please finish 「 International Exchange Student Leave-School Procedure Form 」 before leaving.

