

STUDENT EXCHANGE AND FEE-PAYING PROGRAMS

Bilateral agreements with École de langues (Japan)



You must be selected by your university to apply for the exchange or fee-paying program at UQAM.



DEADLINES FOR RECEIPT OF APPLICATION FILE AT UQAM



for Fall 2023 or
Fall 2023 + Winter 2024



for Winter 2024 or
Winter 2024 + Summer 2024



PROGRAM OF STUDY SELECTION AT UQAM

The choice of program of study must comply with the student exchange agreement established between UQAM and your home institution.

Please confirm with the exchange officer at your home university that the requested program of study is available.

COURSE SELECTION

All selected courses must be part of the **English program** or the **French program**.

- Students may take both English and French classes. A popular choice is four English classes and one French class per term.
- Information about courses in French and English as a second language can be found at: langues.uqam.ca/programs/
- The majority of courses offered at UQAM count for three credits. A three-credit course is equivalent to 45 hours of classes: three hours a week for 15 weeks.
- Each class involves approximately 45 hours of learning activities, including assessment plus up to 3 hours of homework per week.
- The number of credits constituting a full-time, semester program at an undergraduate level is 12 to 15 credits (4 or 5 three-credit courses).
- You must register on a full-time basis and class attendance is mandatory.



2023-2024 UNIVERSITY CALENDAR

| SEMESTER | COURSE START AND END DATES FOR THE ÉCOLE DE LANGUES |
|-------------|---|
| Fall 2023 | September 5 to December 18, 2023 |
| Winter 2024 | January 8 to April 19, 2024 |
| Summer 2024 | April 29 to August 9, 2024 |

APPLICATION FORM

After being selected (nomination by your home university), you must first fill out the form to open your admission file for UQAM. Information about the MoveOn platform will then be sent to you by UQAM.

APPLICATION FILE

Your application file must be sent to UQAM via the MoveOn platform. You can create your MoveOn account after you receive instructions from the person in charge of international exchanges at UQAM. The following documents (in PDF format) will need to be submitted via the MoveOn platform.

- Move on application form
- Letter of Intent in English
- One reference letter in English from a professor from the home university
- Up-to-date official university transcript
- Complete list of courses in which you are currently enrolled
- Proof of language skills (see ENGLISH LANGUAGE PROFICIENCY EXAMS)
- Photocopy of family registry showing the full names of your parents (*koseki touhon*)

All documents submitted must be translated into French or English. No file sent by email or regular mail will be accepted.



MINIMUM ACADEMIC REQUIREMENTS

GPA:
2.7

English Language Proficiency Exams:

TOEFL ITP 460 | TOEFL iBT 48 | TOEIC 470 | IELTS 5.0

Please note that it is the responsibility of partner institutions to specify any additional language requirements.



The Registrar's Office of UQAM will send you the official decision (acceptance or refusal) by email. This email will include an access link to the UQAM student portal:

- between **May 15th** and **July 1st** if your file arrives at UQAM by the April 1st deadline
- between **November 1st** and **December 15**: if your file arrives at UQAM by the September 15th deadline

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COURSE REGISTRATION



A few weeks after receiving your official admission letter, you will receive your PIN by email. The PIN [NIP in French] is your access code for the UQAM student portal.



Upon your arrival at UQAM, you will take the English Placement Test (\$45 CAD) which will determine what level of English classes you are eligible to take. **It may also be possible to take this test online before arriving.**



After receiving your test results, you will meet with the Program Director who will advise you of the classes you can choose from.



After this meeting, you will be able to register for classes.

If you wish to register in French as a second language classes, you will take a French Placement Test (\$45 CAD). If you are a beginner, you will be asked to attend a brief interview to determine which French class you can register for.



IMMIGRATION

Two-semester exchange or fee-paying program

Since this is a study program lasting more than six months (two semesters), you must obtain a [Certificate of Acceptance from Quebec \(CAQ\)](#) and a [study permit](#). We recommend that you begin your immigration process as soon as you receive the admission letter from UQAM, as the process can take up to three months.

Single-semester exchange or fee-paying program

If you participate in a full-time exchange or fee-paying program for a single semester, you do not require a CAQ or a study permit for that period. You must ensure that you have an eTA or a valid temporary resident visa; see the [Government of Canada website](#) on immigration.



Note: You will need to provide your biometrics as part of your application for a study permit. This could result in additional delays.



PREPARING FOR YOUR STAY

Before your arrival at UQAM, the Japanese Student Coordinator will contact you with important information such as what to bring, housing options, classes, and more.

MANDATORY INSURANCE

As a foreign student, you automatically subscribe to the UQAM health and hospitalization insurance. The subscription fees for this plan are approximately \$300 CAD per term. **No other medical insurance will be recognized by UQAM.**



TRANSCRIPTS OF GRADES

A transcript of your grades will be sent to you by the Registrar's Office at your personal mailing address approximately eight weeks after the end of the semester. Please change your address on the UQAM student portal so that it is sent to you in your home country.



HOUSING

There are three housing options organized by the Japanese Student Coordinator: UQAM residence hall (approx. \$500-600 CAD/month plus housing insurance approx. \$200 CAD/year), homestay (approx. \$1000 CAD/month including all meals), and apartment share (approx. \$600-800 CAD/month). The Japanese Student Coordinator will contact you to discuss these options in further detail.

Hope to see you soon!

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UQAM | Service des relations internationales
Université du Québec à Montréal